

The Lights of Christmas

Information for Potential Food Vendor at *The Lights of Christmas* Stanwood, Washington

Thank you for expressing an interest in providing concessions at *The Lights of Christmas*, which provides the opportunity to serve over 50,000 guests annually.

If you are selected to participate in *The Lights of Christmas*, you will be joining the Warm Beach Camp staff and hundreds of volunteers, in providing the largest holiday festival event in the Pacific Northwest!

If you decide to apply for the opportunity to participate in *The Lights of Christmas* in the future, please complete a Food Vendor Application.

A few things that you should know:

1. Warm Beach Camp pays to the Food Vendor a percentage of gross sales, which is currently 80%
2. Each sales transaction must be recorded using a cash register. These are the sales records used to calculate the percentage due to the Food Vendor. Register tapes must be turned in daily to The Business Office. They will be returned to the Food Vendor if requested.
3. Warm Beach Camp reserves the right to limit menu items offered.
4. Mandatory hours of operation: 5pm – 10pm on each night that *The Lights of Christmas* is open. The dates vary from year to year, depending upon the dates on which weekends and Christmas Day occur. The event always opens on the Friday after Thanksgiving. Typically, we are open Thursday-Sunday the first two weekends of the month. The third weekend often extends into a longer stretch of uninterrupted open nights, ending December 23rd. We are closed Christmas Eve and Christmas Day, and open again for several nights after Christmas. Please go to our website www.thelightsofchristmas.com to confirm the exact dates each year. Booths must be appropriately staffed during all days/hours that the event is open.
5. Behavior of all staff must reflect the atmosphere of *The Lights of Christmas*, a family-friendly, drug and alcohol-free event.
6. General liability insurance of \$1,000,000 is required. The Vendor is required to provide a Certificate of Insurance Coverage naming Warm Beach Camp and Conference Center as additionally insured.
7. Snohomish County Health District temporary food service permits are required and must be posted at the booth.
8. Food booths must also meet Snohomish Fire Marshal and Snohomish Health District requirements.

We hope you find this information useful. If you have further questions feel free to contact:

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